

AFFORDABLE PAYROLL

EMPLOYEE INFORMATION SHEET

- Company _____
- Social Security Number _____ - _____ - _____
- Employee Name (Last) _____
(First) _____ (MI) _____
- Street Address _____
- City _____ State _____ Zip _____

Single Married Head of Household

No. of Exemptions:

Federal _____

State _____

Additional W/H Amount -Federal _____ State _____

Employee Exempt from Fed W/H FICA State W/H SDI

- Date of Hire _____

Date of last Raise _____

Hourly Salary

Salary \$ _____ (per pay period)

Misc. Deductions

Hourly Rate 1 _____

Meals _____

Rate 2 _____

Tips _____

Rate 3 _____

Other _____

Fax these forms to: 1 866 / 876-6565